

**MINUTES
REGULAR MEETING OF COUNCIL**

February 10, 2010
9:00 a.m.

A meeting of the Council was held in the Council Chambers of the Rural Municipality of Hanover Office, 28 Westland Drive, on Wednesday, February 10, 2010 commencing at 9:00 a.m. The following members of Council were present: Reeve Stan Toews Councillors: S. Peters, B. Brandt, P. Perreault, and H. Funk.
Councillor B. Stahn and C. Bakx excused from the meeting.
Chief Administrative Officer: Douglas E. Cavers
Executive Assistant: Gaylene Mehling

I. Call to Order

Reeve S. Toews calls the meeting to order at 9:00 a.m.

II. Invocation – Reeve S. Toews

Invocation is conducted by Reeve S. Toews.

III. Adoption of Minutes

a. Regular Council Meeting – January 27, 2010

P. Perreault – H. Funk

1. BE IT RESOLVED that the Council of the Rural Municipality of Hanover adopt the minutes of the regular meeting of Council dated January 27, 2010.

Unanimously Carried

b. Special Meeting Minutes – February 2, 2010

B. Brandt – S. Peters

2. BE IT RESOLVED that the Council of the Rural Municipality of Hanover adopt the minutes of the special meeting of Council dated December 30, 2009.

Unanimously Carried

VI. Chief Administrative Officer's Report

VII. Committee Reports

a) Finance, Administration & Risk Management Committee
Accounts – January 5, 2010

H. Funk – B. Brandt

3. BE IT RESOLVED that the Council of the Rural Municipality of Hanover authorize the payment of the following accounts payable listing:

a) General Accounts Payable	\$199,797.86
b) Payroll Accounts	\$42,245.14
Total	\$242,043.00

Unanimously Carried

H. Funk – B. Brandt

4. BE IT RESOLVED that the Council of the Rural Municipality of Hanover receive the Finance Committee meeting minutes dated February 5, 2010 and adopt the recommendations therein.

Unanimously Carried

- b) Works, Operations and Heritage
- c) Planning, Economic Development and Enviro. Services Committee
- d) Hanville Industrial Park
- e) Steinbach- Hanover Joint Action Committee
- f) LUD Minutes - Mitchell
- Blumenort
- Grunthal
- h) Triple R. Community Futures –
- i) Red River Basin
- j) Seine Rat River Conservation District
- k) Sub-committee's of Hanover -

H. Funk – P. Perreault

5. BE IT RESOLVED that the Council of the Rural Municipality of Hanover authorize the purchase of equipment and related software together with training as follows:

a) Council Chambers video switching equipment	
8,000.00	
b) Committee Room Conference Phone	1,500.00
c) Mapping System software upgrade	22,000.00
d) Winnipeg Land Titles Office mylar digitizing	8,000.00
e) Internet Connection Upgrade	2,000.00
f) Contingencies & applicable sales tax	8,500.00
Total project cost	\$50,000.00

Unanimously Carried

B. Brandt – H. Funk

6. BE IT RESOLVED that the Council of the Rural Municipality of Hanover authorize the grant of \$5,000.00 to the Blumenort Senior Citizens Housing Inc. to offset building repair costs.

Unanimously Carried

P. Perreault – S. Peters

7. BE IT RESOLVED that the Council of the Rural Municipality of Hanover receive the Finance and Administration Committee meeting minutes dated February 10, 2010.

Unanimously Carried

IV. Adoption of Agenda

B. Brandt – H. Funk

8. BE IT RESOLVED that the agenda be adopted with the following additions:
- Rd 32N – councillor P. Perreault
 - Delegation with Ritchot – February 9, 2010.

Unanimously Carried

VII. Correspondence

<u>Received from</u>	<u>Topic</u>	<u>Disposition</u>
a.	Minister of Infrastructure and Trans. – Open House – Feb. 10, 2010	noted
b.	AMM – Mayors, Reeve and CAOs meetings -	noted
c.	Town of Morris – Inter-Municipal Curling Event – March 5, 2010	noted

X. By-laws

- a. By-law no. 2213 – for the purpose of controlling traffic within the boundaries of the R.M. of Hanover – 1st reading

B. Brandt – H. Funk

- 9. BE IT RESOLVED that the Council of the Rural Municipality of Hanover give first reading to By-law no. 2213 for the purpose of controlling traffic within the boundaries of the R.M. of Hanover.

Unanimously Carried

V. Delegations

10:00 a.m. – Staff Srgt. Davy Lee – Steinbach RCMP– 2010 priorities/Reader Position Present is Staff Srgt. Davy Lee of the Steinbach RCMP to discuss policing issues with Council and request a list of 2010 priorities for Hanover. The Occurrence statistics, Reader position and other policing issues are discussed.

- b. By-law no. 2234 – 2010 Election Campaign Expenses and Contribution - 1st rdg.

H. Funk - P. Perreault

- 10. BE IT RESOLVED that the Council of the Rural Municipality of Hanover give first reading to By-law no.2234 being the 2010 Election Campaign Expenses and Contributions By-law.

Unanimously Carried

Rd. 32N – P. Perreault – graded and salted – Council advises the CAO of process to be followed pertaining to this road.

VIII. Public Hearings

- a. 11:00 a.m. – Subdivision Road Opening Hearing–4135-2009-4984–NW ¼ 9-5-5E
 - Present is Glen Friesen voicing concerns about additional residents objecting to his farming practices from his hog operation, drainage issues, septic fields on lots, and addressing a lagoon issue, and questions the protection of the existing tree line.
 - Present is Dennis Nault voicing concern on a negative impact to the area, existing tree line protected.
 - Present is Werner Warkentin voicing concern over the removal of trees, natural habitat along the creek and regrowth.
 - Reeve S. Toews closes the hearing.

- b. 11:02 a.m. – Subdivision Road Opening Hearing-4135-2009-4988- SE ¼ 32-5-5E
 - No presentations are made.
 - Reeve S. Toews closes the hearing.

- c. 11:04 a.m. - V.O. 10-01 – Peter Neufeld – to allow the alteration of an existing 22’ x 40’ detached garage to include a 14 feet high overhead door where the maximum

height of an overhead door is 9 ft. In the "R" Rural Zone. – Lot 1, Plan 18700 – NW 24-6-6E.

- Present is the Andreas Neufeld, son of Peter Neufeld to answer any questions of Council.
- Reeve S. Toews closes the hearing.

B. Brandt – P. Perreault

11. BE IT RESOLVED that the Council of the Rural Municipality of Hanover approve V.O. 10-01 on behalf of Peter Neufeld to allow the alteration of an existing 22' x 40' detached garage to include a 14 feet high overhead door where the maximum height of an overhead door is 9 feet in the "R" Rural Zone on property legally described as Lot 1, Plan 18700 – NW 24-6-6E, subject to the truck using the specified route.

Unanimously Carried

- d. 11:06 a.m.- V.O. 10-02– David Burnell – to allow a front yard of 29.6 feet where 30 feet is required for a single family dwelling and further, a rear yard of .6 feet where 2 feet is required for a shed on a parcel in the "UR" Urban Residential Zone -. Lot 1, Plan 46520 - NW 20-7-5E.

- Present is David Burnell to answer any questions of Council.
- Reeve S. Toews closes the hearing.

S. Peters – H. Funk

12. BE IT RESOLVED that the Council of the Rural Municipality of Hanover approve V.O. 10-02 on behalf of David Burnell to allow a front yard of 29.6 feet where 30 feet is required for a single family dwelling and further, a rear yard of .6 feet where 2 feet is required for a shed on a parcel in the "UR" Urban Residential Zone on property legally described as Lot 1, Plan 46520 on the NW 20-7-5E.

Unanimously Carried

- e. 11:08 a.m. – V.O. 10-03 – Todd Krahn – to allow a north side yard of approximately 8 feet where 25 feet is required for an existing shed on a 2.5 acre parcel in the "RR" Rural Residential Zone – Lot 2, Plan 29489, NE 28-6-6E

- Present is Todd Krahn to answer any questions of Council.
- Reeve S. Toews closes the hearing.

B. Brandt – P. Perreault

13. BE IT RESOLVED that the Council of the Rural Municipality of Hanover approve V.O. 10-03 on behalf of Todd Krahn to allow a north side yard of approximately 8 feet where 25 feet is required for an existing shed on a 2.5 acre parcel in the "RR" Rural Residential Zone on property legally described as Lot 2, Plan 29489, NE 28-6-6E.

Unanimously Carried

S. Peters – P. Perreault

14. BE IT RESOLVED that the Council of the Rural Municipality of Hanover approve the following delegations

- Deputy Reeve Bernie Stahn to attend the AMM – Mayors and Reeves meeting – March 23, 2010 – R.M. of Springfield.
- Reeve Stan Toews – meeting with Ritchot – February 9, 2010 – in Steinbach

- Reeve Stan Toews – inter municipal curling – March 5, 2010 in Morris, Manitoba.
P. Perreault, S. Peters, B. Brandt – March 5, 2010 - Unger Excavating Open House
- Reeve Stan Toews, Councillor P. Perreault - January 14, 2010 – Hwy 59 meeting
alternate flood route – Dominion City.

Unanimously Carried

11:30 a.m. – Esther Bruneau – Retirement presentation.

Present is Esther Bruneau, a former employee of Hanover for the past 12 years who has retired. Council presents Esther with a token of appreciation for her years of service and congratulates her on her retirement.

Lunch recess is called at 12:00 noon
Meeting reconvenes at 1:20 p.m.

B. Brandt – S. Peters

15. BE IT RESOLVED that the Council of the Rural Municipality of Hanover move to an “in camera”, session Committee of the Whole to discuss legal and personnel matters.

Unanimously Carried

P. Perreault – B. Brandt

16. BE IT RESOLVED that the Council of the Rural Municipality of Hanover move back to regular session of Council.

Unanimously Carried

XI. Other Business

XII. Notice of Motion

XIII. Adjourn

B. Brandt – S. Peters

17. BE IT RESOLVED that this meeting adjourn at 2:32 p.m.

Unanimously Carried

RURAL MUNICIPALITY OF HANOVER

REEVE

CAO

Finance & Administration Committee

February 10, 2010

8:00 a.m.

Minutes of the regular Finance & Administration Committee meeting held in the offices of the Rural Municipality of Hanover on Wednesday, February 10, 2010 commencing at 8:00 a.m.

Present at the meeting were Councillor Henry Funk, Chair, Councillor Bob Brandt, Reeve Stan Toews, Chief Administrative Officer Doug Cavers and Finance & Administration Manager Mel Schroeder.

Call to Order

Councillor Henry Funk called the meeting to order at 7:57 a.m.

I) Adoption of the Agenda

Henry Funk

1. To adopt the agenda as presented.

Motion Carried.

II) Items for Consideration

Bob Brandt

2. To recommend paying the following accounts:

a) General Accounts Payable	February 5, 2010	199,797.86
b) Payroll Accounts	February 3, 2010	42,245.14
Total		\$242,043.00

Motion Carried.

Stan Toews

3. To recommend authorizing the purchase of equipment and related software together with training as follows:

a) Council Chambers video switching equipment	8,000.00
b) Committee Room Conference Phone	1,500.00
c) Mapping System software upgrade	22,000.00
d) Winnipeg Land Titles Office mylar digitizing	8,000.00
e) Internet Connection Upgrade	2,000.00
f) Contingencies & applicable sales tax	8,500.00

Total project cost \$50,000.00

Motion Carried.

Minutes of the Utilities Operations Meeting held on January 26, 2010 were presented to the Committee for information.

Minutes of the Kleefeld Fire Hall repair and renovation meeting were presented to the Committee. A copy of the minutes has been forwarded to project manager Mel Funk for review and preparation of estimates. Upon receipt of the estimated repair and renovation costs the report will be presented to the Committee for review and further recommendation to Council.

Committee members briefly discussed issues mentioned by the auditors during their attendance at the previous Finance Committee meeting.

- Henry Funk
4. To recommend authorizing a grant of \$5,000.00 to the Blumenort Senior Citizens Housing Inc. to offset building repair costs.

Motion Carried.

III) Other Business

No other business was presented to the Committee for consideration.

IV) Adjournment

- Bob Brandt
5. That the meeting be adjourned at 8:54 a.m.

Motion Carried.

Chairman of Committee



Finance & Administration Manager

Finance & Administration Committee

February 5, 2010
7:30 a.m.

Minutes of the regular Finance & Administration Committee meeting held in the offices of the Rural Municipality of Hanover on Friday, February 5, 2010 commencing at 7:30 a.m.

Present at the meeting were Councillor Henry Funk, Chair, Councillor Bob Brandt, Chief Administrative Officer Doug Cavers and Finance & Administration Manager Mel Schroeder, with Reeve Stan Toews arriving at 7:45 a.m.

I) Call to Order

Councillor Henry Funk called the meeting to order at 7:38 a.m.

II) Adoption of the Agenda

An agenda had not been prepared for this meeting.

III) Items for Consideration

Committee members were advised that the Accounting Clerk position would be advertised with a closing date of February 22, 2010.

Potential questions to be addressed to the auditor were discussed.

The preliminary proposal to install a security system at the Kleefeld lagoon was discussed. A copy of the proposal will be made for all members of council.

The New Bothwell lagoon construction project together with proposals to partner with an industry located in that community were discussed.

- Henry Funk
1. To recommend supporting the Royal Canadian Legion's "Military Service Recognition Book" with a quarter page advertisement at a cost of \$295.00.

Motion Carried.

- Bob Brandt
2. To recommend supporting the Steinbach & District Farmers' Market in the form a grant of \$300.00.

Motion Carried.

Lance Yaschyshyn and Ken Phernambucq were in attendance at 9:00 a.m. to discuss various matters including financial management and practices, audit procedures and organizational matters.

- Stan Toews
3. To recommend authorizing the purchase of various items included in the request received from the Hanover Fire Chiefs' Association in the annual special budget established for the purpose of replacing and/or acquiring various equipment subject to a limit of \$40,000.00 including taxes.

Motion Carried.

IV) Other Business

Members of the committee agreed to meet on Wednesday, February 10, 2010 @ 8:00 a.m. to finalize certain matters not dealt with at this meeting due to time constraints.

V) Adjournment

- Henry Funk
4. That the meeting be adjourned at 10:55 a.m.

Motion Carried.

Chairman of Committee



Finance & Administration Manager