

**MINUTES  
REGULAR MEETING OF COUNCIL**

July 14, 2010  
9:00 a.m.

A meeting of the Council was held in the Council Chambers of the Rural Municipality of Hanover Office, 28 Westland Drive, on Wednesday, July 14, 2010 commencing at 9:00 a.m. The following members of Council were present: Reeve Stan Toews, Councillors: S. Peters (9:16 a.m.), B. Stahn, B. Brandt, P. Perreault, and H. Funk. Councillor C. Bakx not present at the meeting. Executive Assistant: Gaylene Mehling

**I. Call to Order**

Reeve Stan Toews calls the meeting to order at 9:00 a.m.

**II. Invocation - Councillor P. Perreault**

Reeve Stan Toews conducts the invocation.

**III. Adoption of Minutes**

a. Regular Council Meeting – June 23, 2010

B. Brandt – P. Perreault

1. BE IT RESOLVED that the Council of the Rural Municipality of Hanover adopt the minutes of the regular meeting of Council dated June 23, 2010.

Unanimously Carried

**III. Adoption of Agenda**

P. Perreault – B. Stahn

2. BE IT RESOLVED that the agenda be adopted with the following additions:

LUD of Mitchell – Special Meeting July 9, 2010

St. Pierre Jolys National Frog jumping VIP event – August 1, 2010

Recreation Director clarification – Councillor

Received letter from Brad Brandt

Tenders for New Bothwell lagoon – Special Meeting

Unanimously Carried

**VI. Chief Administrative Officer's Report**

**VII. Committee Reports**

a) Finance, Administration & Risk Management Committee  
Accounts – July 9, 2010

H. Funk – B. Stahn

3. BE IT RESOLVED that the Council of the Rural Municipality of Hanover authorize the payment of the following accounts payable listing:

a)	General Accounts Payable	July 7, 2010	347,348.24
b)	Payroll Accounts	June 23, 2010	31,070.65
c)	Payroll Accounts	July 6, 2010	57,060.13

Total			\$435,479.02
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Unanimously Carried

Councillor S. Peters arrives at the meeting at 9:16 a.m.

H. Funk – B. Brandt

4. BE IT RESOLVED that the Council of the Rural Municipality of Hanover receive the Finance Committee meeting minutes dated July 9, 2010 and adopt the recommendations therein excepting items no. 6, 8 and 11 therein.

Unanimously Carried

H. Funk – B. Stahn

5. BE IT RESOLVED that the Council of the Rural Municipality of Hanover add to amount of \$20,464.80 to the tax roll pursuant to Section 326 of the Municipal Act according to the information provided by the assessor on the listing date April 28, 2010.

Unanimously Carried

H. Funk – B. Stahn

6. BE IT RESOLVED that the Council of the Rural Municipality of Hanover enter into an agreement with Red River Weed Control District for the provision of weed control services for 2010.

Unanimously Carried

f) LUD Minutes - Mitchell

B. Stahn P. Perreault

7. BE IT RESOLVED that the Council of the Rural Municipality of Hanover receive the Special LUD of Mitchell Meeting dated July 9, 2010 and adopt the recommendations therein.

Unanimously Carried

a. St. Pierre Jolys National Frog jumping VIP event – August 1, 2010

B. Stahn – B. Brandt

8. BE IT RESOLVED that the Council of the Rural Municipality of Hanover delegate Councillor Paul Perreault to attend the Village of St. Pierre National Frog Jumping VIP event held on August 1, 2010.

Unanimously Carried

## IX. Correspondence

<u>Received from</u>	<u>Topic</u>	<u>Disposition</u>
a.	Manitoba Homecoming 2010 – requesting donation	noted and filed
b.	R.M. of Westbourne – resolution	noted
c.	Red River Basin Commission – Thank you for support for 2010	noted
d.	Canadian Union of Postal Workers – Canada Postal Service Charter and the Future	noted
b)	Works, Operations and Heritage	
c)	Planning, Economic Development and Enviro. Services Committee –	
	- Resolution to authorize the preparation of Development Plan Amendment By-law for Map 4 by changing the designation of Lot 5, Plan 47087 from “M” Industrial to “UR” Urban Residential	

H. Funk – P. Perreault

9. BE IT RESOLVED that the Council of the Rural Municipality of Hanover authorize the preparation of a Development Plan Amendment By-law for property located on the Lot 5, Plan 47087 from “M” Industrial area to “UR” Urban Residential Area.

Unanimously Carried

- Resolution to authorize the preparation of Zoning By-law Amendment to amend map 4 by changing the Zoning of Lot 5, Plan 47087 from “M” Industrial Zone to “UR” Urban residential zone.

P. Perreault – S. Peters

10. BE IT RESOLVED that the Council of the Rural Municipality of Hanover authorize the preparation of a Zoning By-law Amendment for property located on the Lot 5, Plan 47087 from “M” Industrial area to “UR” Urban Residential Area.

Unanimously Carried

P. Perreault – S. Peters

11. BE IT RESOLVED that the Council of the Rural Municipality of Hanover approve subdivision application #4135-2010-5067, on behalf of Chad and Colleen Martens, on the SW 5-6-6E, with the following conditions:

- a) That the applicant pay the applicable Lot Development fees to the Municipality.
- b) That the applicant obtains a Building Location Certificate for all existing buildings on the property, along with the location of existing onsite wastewater facilities and submits a copy to the Municipality.
- c) That the applicant obtains any required Variances related to the Building Location Certificate and related to the minimum of the site areas.
- d) That the proposal be amended to have each proposed lot be a minimum of 200 feet.

Unanimously Carried

- City of Steinbach – Public Hearing By-law 1882 – Development and Use of Land within City of Steinbach.

H. Funk – P. Perreault

12. BE ITRESOLVED that the Council of the Rural Municipality of Hanover voice no concern to the Public Hearing notice for By-law no. 1882 for Development and Use of Land within the City of Steinbach.

Unanimously Carried

d) Hanville Industrial Park

e) Steinbach- Hanover Joint Action Committee

## V. Delegations

10:00 a.m. – Staff Sergeant Ron Poirier – St. Pierre RCMP

Present is Staff Sergeant Ron Poirier and Corporal Paul Manaigne of the St. Pierre RCMP detachment to discuss staffing, department priorities, DARE program and policing issues within the R.M. of Hanover.

**X. Other Business**

- b. Thank you to Hanover Public Works department – Tractor Trek – July 3, 2010 – noted by Reeve Stan Toews to Council.
- c. Disaster Financial Assistance resolution for June 26, 2010 for R.M. of Hanover.

P. Perreault – S. Peters

13. BE IT RESOLVED that the Council of the Rural Municipality of Hanover request Disaster Financial Assistance from the Province of Manitoba for the residents of the Municipality related to the damage claims for June 26, 2010.

Unanimously Carried

- h) Triple R. Community Futures –  
- resolution for delegation for Reeve to attend annual meeting on July 12, 2010

H. Funk – S. Peters

14. BE IT RESOLVED that the Council of the Rural Municipality of Hanover delegate Reeve Stan Toews to attend the annual meeting of Triple R. Community Futures held in July 12, 2010 in Morris, Manitoba.

Unanimously Carried

- i) Red River Basin
- j) Seine Rat River Conservation District – Minutes –
- k) Sub-committee's of Hanover

Recreation Director clarification – Councillor VI – grant applications

Tenders for New Bothwell lagoon – Special Meeting - TBA

Letter from Brad Brandt – City of Steinbach lagoon is received by Council

**VII. Public Hearings**

- a. 11:00 a.m. – V.O. 10-15 - Johann Tissen – to allow a proposed 30 x 40 detached shop with a 14' high overhead door where the maximum size of a detached accessory building in the 'RR' Rural Residential Zone is 900 Sq. Ft. with a 9 ft. High overhead door. – Lot 2, Plan 47865 - NW 11-6-6E.
  - Present is Jeff Loeppky questioning value appraisal for neighbouring dwellings, and traffic increase.
  - Reeve Stan Toews closes the hearing.

H. Funk – S. Peters

15. BE IT RESOLVED that the Council of the Rural Municipality of Hanover approve V.O. 10-15 on behalf of Johann Tissen to allow a proposed 30' X 40' detached accessory building in the "RR" Rural Residential Zone is 900 square feet with a 9 foot high overhead door on property described as Lot 2, Plan 47865/NW 11-6-6E.

Unanimously Carried

- b. 11:02 a.m. – C.U. 10-12 – Skyline Harvest Corporation/Don Fast – to allow the establishment of an aggregate pit for the purpose of clay extraction on an 81.1 acre parcel in the "A" Agricultural zone on Parcel A, Plan 40099 on SW 29-7-6E.
  - Present is applicant Don Fast to answer any questions of Council.
  - Reeve Stan Toews closes the hearing.

- Deferred to Planning Committee.
- c. 11:04 a.m. – C.U. 10-13 – Alexej Koenig – to allow a proposed home based business namely granite sales in a proposed 40 x 90 shop on a 2 acre parcel in the “RR” Rural residential zone on Lot 2, Block 2, Plan 44006.
- Email received from Robert & Helene Zimmer – opposed to the application.
  - Fax received from Jacob Bool – opposed to the application.
  - Present is Jacob Loeppky opposed to the application for the size of the business, without limitations and increased traffic.
  - Present is Glen Rempel voicing concern over the increase in traffic, damage to the road and safety of the children in the neighbourhood.
  - Present is applicant Alexej Koenig to answer any questions of Council.
  - Reeve Stan Toews closes the hearing.
  - Deferred to Planning Committee.
- d. 11:06 a.m. – C.U. 10-14 – Albert Klippenstein/Bob Kehler – to allow the establishment of a home based business namely wood working in a proposed 30 x 40 shop on a 2 acre parcel in the “RR” Rural Residential zone – Lot 13, Block 3, Plan 34033 – SW 30-6-6E
- Present is Marlin Adrian voicing concerns over the size of the business and growth thereof.
  - Present is Karen Fennel requesting information of the operation of a business.
  - Reeve Stan Toews closes the hearing.

B. Stahn – B Brandt

16. BE IT RESOLVED that the Council of the Rural Municipality of Hanover approve C.U. 10-14 on behalf of Albert Klippenstein/Bob Kehler to allow the establishment of a home based business namely wood working in a proposed 30 x 40 foot shop on a 2 acre parcel in the “RR” Rural Residential zone on property located on Lot 13, Block 3, Plan 34033/SW 30-6-6E, subject to the following:
- a. That a permit be obtained for a home based business.

Unanimously Carried

**XI. By-laws**

**XII. Notice of Motion**

B. Brandt – S. Peters

17. BE IT RESOLVED that the Council of the Rural Municipality of Hanover gives notice of motion to adopt the consolidated employee’s benefits policy at the July 28, 2010 regular meeting of Council.

Unanimously Carried

**XIII. Adjourn**

B. Brandt – P. Perreault

18. BE IT RESOLVED that this meeting adjourn at 11:33 a.m.

Unanimously Carried

RURAL MUNICIPALITY OF HANOVER

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REEVE

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## Finance & Administration Committee

July 9, 2010  
7:30 a.m.

Minutes of the Finance & Administration Committee meeting held in the offices of the Rural Municipality of Hanover on July 9, 2010.

Present at the meeting were Councillor Henry Funk, Chair, Councillor Bob Brandt, Reeve Stan Toews and Finance & Administration Manager Mel Schroeder.

### Call to Order

Councillor Henry Funk called the meeting to order at 7:31 a.m.

#### I) Adoption of the Agenda

Henry Funk

1. To recommend adopting the agenda as presented.

Motion Carried.

#### II) Items for Consideration

Bob Brandt

2. To recommend paying the following accounts:

a) General Accounts Payable	July 7, 2010	347,348.24
b) Payroll Accounts	June 23, 2010	31,070.65
c) Payroll Accounts	July 6, 2010	57,060.13
Total		\$435,479.02

Motion Carried.

Committee members noted the following accounts payable:

a) Tristar Dairy Centre Ltd.	page 7	85.39
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Stan Toews

3. To recommend paying the following additional accounts:

a) Contec Projects Ltd.	Kleefeld Reservoir Progress #2	\$223,329.23
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Motion Carried.

- Henry Funk
4. To recommend cancelling and/or adjusting the following accounts:
- |                    |                            |          |
|--------------------|----------------------------|----------|
| a) Account No. 216 | cancel penalty             | 32.34    |
| b) Account No. 218 | cancel penalty and billing | 269.96   |
| Total              |                            | \$302.30 |

Motion Carried.

- Bob Brandt
5. To recommend adopting the June 30, 2010 financial report as presented.

Motion Carried.

Committee members were advised that a detailed review of the year-to-date financial position of the Municipality had not resulted in any matter(s) requiring any further action or investigation. A copy of the detailed report will be provided to Committee members for review and further discussion at the next regular meeting.

Committee members were advised that considerable administration time would be required to update the Tangible Capital Asset schedule prior to The Exchange Group being able to complete the 2009 audited financial report. Hiring someone to complete this task may be an alternative. Timely submission of community centre records will also be required in order to complete the consolidated Municipal Financial Report.

- Stan Toews
6. To recommend passing the following resolution at the next regular meeting of Council:

“BE IT RESOLVED to add the amount of \$20,464.80 to the tax roll pursuant to Section 326 of the Municipal Act according to the information provided by the assessor on the listing dated April 28, 2010”

Motion Carried.

Committee members discussed the expenses incurred at the Grunthal pool in order make the facility operational for the 2010 season. A meeting regarding this facility was held on June 17, 2010 with Alex Hiebert, Henry Funk, Doug Cavers and Mel Schroeder in attendance. Alex Hiebert presented invoices amounting to \$44,973.74 and asked if the Municipality would pay for these expenses and finance same as a loan repayable over a period of five or more years. The discussion resulted in the following recommendation.

- Henry Funk
7. To recommend authorizing payment of invoices pertaining to the repairs required at the Grunthal pool to various suppliers amounting to \$44,973.74 subject to the following conditions:
- a) The amount(s) expended shall be financed in the form of a loan to the Grunthal Community Centre Board under the authority of a by-law passed by the Council of the Municipality of Hanover.
  - b) The amount expended will be offset by contributions from the Local Urban District of Grunthal and the Grunthal Community Centre Board.
  - c) Annual grant appropriations from ward six will be committed to repay the debt hereby created and shall be attached as a schedule to the by-law.

Motion Carried.

Committee members were advised that the proceeds of the sale of property to Little River Ranch Ltd. had been received and would in due course be transferred to the appropriate reserve fund.

Committee members were advised that a preliminary assessment of the Grunthal Menno Home had been received and that a grant formula to offset future Municipal taxes would be presented for consideration at a future date.

Committee members were advised that a grant-in-aid claim for dust control along Friesen Avenue in Kleefeld would not be possible in 2010 due to the lack of an application for funding to the Province of Manitoba for the current fiscal year.

A report of outstanding deposits related to conditional use orders and or subdivisions was briefly discussed and will be reviewed at the next regular Committee meeting.

Committee members were advised that the construction of the security systems at the Kleefeld and Mitchell lagoons would be delayed due to damage to various components during shipping.

Receipt of VLT funds from the Province of Manitoba amounting to \$110,706.09 was acknowledged.

Committee members noted that payment of a fleet premium surcharge of \$7,402.65 would be required due to the loss experience in the previous fiscal year. Rebates have been experienced in previous years.

Communication from the Royal Bank of Canada pertaining to their commitment to the agricultural industry in light of crop conditions resulting from excessive moisture was acknowledged.

Receipt of an insurance rebate from the Association of Manitoba Municipalities amounting to \$5,872.11 was noted.

Various personnel issues and status of employment were discussed. The Committee was asked to proceed with notice of motion to adopt the consolidated employee benefits policy.

Bob Brandt

8. To recommend giving notice of motion on July 14, 2010 to adopt the consolidated employees benefits policy at the July 28, 2010 regular meeting of Council.

Motion Carried.

Committee members were advised that the report of fire protection expenses for the years 1994 through 2010 both inclusive had been completed and would be made available for review at the next regular Committee meeting.

Stan Toews

9. To recommend accepting the resignation of Tavis Peters as a member of the New Bothwell Fire Brigade effective July 14, 2010.

Motion Carried.

Henry Funk

10. To recommend accepting the application of Serge Roy as a member of the New Bothwell Fire Brigade effective July 14, 2010.

Motion Carried.

The Finance & Administration Manager asked that members of Council provide some specific details with respect to amendments to clause (b) of the Dust Control & Application Policy.

Reeve Stan Toews excused himself from the meeting at 9:37 a.m. due to prior commitments.

Bob Brandt

11. To recommend approving the agreement with Red River Weed Control District for the provision of weed control services for the current fiscal year.

Motion Carried.

Henry Funk

12. To recommend authorizing MMM Group Limited, acting as agents of Manitoba Hydro to access certain property owned by the Municipality of Hanover to perform environmental assessments.

Motion Carried.

The following matters and/or outstanding issues were discussed and addressed by the Committee as follows:

- Southeast Marketing Ltd. Road 33 East property development deferred to July 28, 2010 regular meeting of Council.

- Tim Furlong criteria for assessment and/or tax adjustments due to removal of buildings. The matter will be addressed when the relevant information is received from the Provincial Assessment Branch.
- Grunthal Pool property damage report will be provided by the Grunthal Community Centre Board.
- Ste. Anne Hospital funding request will be addressed together with the grant history report. The Committee Chair and Finance & Administration Manager will meet in the near future to discuss this and various other financial matters.
- Repairs to Road 30E will be discussed and resolved by Council members representing ward four and six.

### III) Other Business

No other business was presented to the Committee for consideration.

### IV) Adjournment

Bob Brandt

13. That the meeting be adjourned at 10:04 a.m.

Motion Carried.

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Chairman of Committee



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Finance & Administration Manager

**Local Urban District of Mitchell  
Special Committee Meeting**

July 9, 2010  
12:00 p.m.

Minutes of the special meeting of the Local Urban District of Mitchell Committee held in the offices of the Rural Municipality of Hanover on July 9, 2010.

Present at the meeting were Ed Esau, Chair, Committee Members Marge McLean and Dick Penner, Councillor Bernie Stahn, Engineering Supervisor Rob Driedger and Finance & Administration Manager Mel Schroeder.

**Call to Order**

Ed Esau called the meeting to order at 12:05 p.m.

**I) Adoption of the Agenda**

No formal agenda had been prepared for this meeting. The Finance & Administration Manager had indicated that a special meeting was required to authorize municipal staff to proceed with the street reconstruction plan proposed in the Local Urban District of Mitchell.

**II) Items for Consideration**

Rob Driedger presented the Committee with various options and explained that only one contractor had expressed an interest and submitted pricing for the project. The quotes for each street exceeded the estimates in the local improvement plan resulting in insufficient funding to complete the entire project. The Committee was asked to consider eliminating the reconstruction of certain street(s) from the project. Rob Driedger indicated that the construction of Chancellor Bay would involve some drainage challenges and that the Committee should consider the construction of a storm sewer prior to the reconstruction of the street. After a lengthy discussion the Committee passed the resolution as follows.

Marge McLean

1. To accept the quote received from Borland Construction to proceed with the works identified in Local Improvement By-Law No. 2236 except the following:
  - a) Chancellor Bay
  - b) Storm Sewer & Sidewalk
  - c) Topsoil & Seeding.

Motion Carried.

Committee members noted that considerable staff time would be involved in the supervision of this project and that engineering staff may not be available to address matters normally addressed by that department.

**III) Other Business**

Discussion regarding various other street maintenance and drainage projects followed. Rob Driedger indicated that the contractor would be proceeding with the project on or about July 19, 2010.

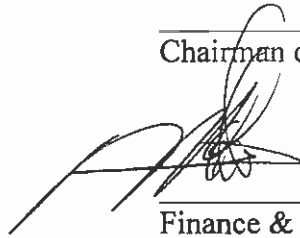
**IV) Adjournment**

Ed Esau

2. That the meeting be adjourned at 1:15 p.m.

Motion Carried.

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Chairman of Committee



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Finance & Administration Manager